LIONHEART CHILDREN'S ACADEMY COMMUNITY DIRECTOR

The Community Director is a unique role in the industry and will be responsible for the spiritual outcomes of Lionheart Children's Academy. The Community Director will develop relationships with the local church, students, families and staff while providing strategic ongoing spiritual oversight for the academy. The Community Director position reports directly to the Center Director.

Primary Responsibilities:

Church Relations

• Develop and strengthen the partnership with the local church, the preschool minister, and other church representatives.
• Maintain regular communication with the local church, including regular spiritual reports and updates on center objectives.
  Work with the church's representative to develop a center specific calendar (using the LCA template calendar) that leverages existing church activities to target students and their families. These are events that will introduce students and families to the local church.
• Partner with the local church to assist in marketing efforts designed to notify students and families of ministries and events within the church.
• Partner with the local church and church representative to develop a process of communication, assimilation and discipleship for all of the academy's spiritual decisions.
• Ensure that the local church follows up on all spiritual decisions made by the student, family, or academy staff.

Academy Relations

• Provide spiritual oversight for the academy.
• Implement and oversee the operational standards, processes, and systems to deliver the spiritual outcomes of the academy.
• Facilitate LCA's spiritual training program to train teachers how to cultivate spiritual relationships and present the Gospel.
• Implement the curriculum designed around how to cultivate a spiritual environment in the classroom and leverage the curriculum to present the Gospel, etc.
• Utilize and maintain resources to meet the spiritual needs of the academy. (i.e. how to present the Gospel to students, how to present the Gospel to parents, next steps material for new believers etc.)
• Work closely with the Support Center to create additional marketing resources, as needed.
• Ensure that all of the center's activities, events, communication, and curriculum possess spiritual purpose, coherency and consistency. (i.e. monthly spiritual themes)
  Implement a prayer ministry for the academy and provide chaplain-like support to the staff.
• Record and report all of the spiritual outcomes of the academy.
• Maintain a culture that celebrates the core values of the academy.
Family Relations
- Lead outreach strategy to reach parents and connect them to the church. This is a high priority as it is not typically done well and is vital to maintaining church partner satisfaction.
- Develop and oversee a calendar (using the LCA template calendar) for all events where the family is targeted. (i.e. open house, Christmas program, and preschool graduation)
- Coordinate and update, as needed, all take home materials that would expose the family to spiritual truth.
- Communicate with the family, per LCA’s communication template and strategy, when a student has had spiritual questions, progress, or has reached a spiritual decision.
- Ensure that all communication to families reinforces the core values and their spiritual context.
- Be available and visible during check-in / check-out times to cultivate relationships with the families and provide daily prayer support.

Student Relations
- Personalize and oversee chapel services for the center using LCA’s chapel strategy.
- Be available to meet and talk with students to pray, answer spiritual questions and/or confirm recent spiritual decisions.
- Provide discipleship opportunities for students who have confirmed spiritual decisions but have not been assimilated into the local church.
- Act as the spiritual mentor and encourager for students.
- Celebrate spiritual achievements and goals met by students.

Background, Experience and Education:
Bachelor's Degree highly preferred. Minimum 5-10 years of academic or vocational church/ministry related experience with toddler, pre-school, and/or elementary. Key expertise will include training and development, communication, marketing, leadership, event planning, spiritual programming, and local church polity. Experience with Microsoft office products, with proficiency in Outlook, Excel and/or other database management systems.

Critical Gifts/Skills:
- People builder - proven ability to build teams, grow leaders, and create culture
- Strong spiritual leader
- Well versed with the inter-working of a local church
- Excellent customer-service skills and the ability to create effective partnerships with churches, families and staff
- Comfortable having spiritual conversations with children and adults
- Excellent communication skills, both verbal and written
- Results-driven, self-starter
- Effective trainer and equippers
- Strong capacity for collaboration and teamwork
- Strong organizational and project management skills
- Well-versed in child care accreditation and licensing standards